

## I. VETERINARY ASPECTS "A"

### VETERINARY REGULATIONS

9<sup>th</sup> Edition, 1<sup>st</sup> of January 2002 TO BE USED FOR EVENTS BEGINNING UNTIL 31 MAY 2006

10<sup>th</sup> Edition, 1<sup>st</sup> January 2006 TO BE USED FOR EVENTS BEGINNING ON 1<sup>ST</sup> JUNE 2006 (see website [www.horsesport.org](http://www.horsesport.org))

THE FOLLOWING TEXT MUST BE PUBLISHED IN VERBATIM IN ALL SCHEDULES

### ***VETERINARY EXAMINATIONS, HORSE INSPECTIONS & PASSPORT CONTROLS***

These will be carried out in accordance with the "Veterinary Regulations", Art. 1011 & the discipline rules.

**"General Regulations", 21<sup>st</sup> Edition, effective 1<sup>st</sup> January 2005:**

#### **Art. 139.1**

Every horse entered for any competition at CNs or CIMs (see Appendix D) in a foreign country (see GRs 141.2), and all horses entered for other CIs, CIOs, Championships, Regional and Olympic Games, whether at home or in foreign countries (see GRs 141.2), must have an official, valid FEI Passport, or a National Passport approved by the FEI and accompanied by an FEI Recognition Card and, when applicable, an FEI registration number, as a means of identification and to establish ownership.

#### **Art. 139.2**

Horses taking part in CNs and CIMs (see Appendix D) in their country of residence are not required to have such a passport as is mentioned in paragraph 1. All such horses must be properly registered and identifiable and, unless there is no national requirement for equine influenza vaccination in the host country and in the country of origin all horses must have a valid vaccination certificate.

### **EQUINE INFLUENZA VACCINATION, VET. REGS. ANNEX VII** (except events taking place in NZL & AUS)

All horses and ponies for which an FEI Passport, or a National Passport approved by the FEI has been issued, must have the vaccination section endorsed by a veterinarian, stating that it has received two injections for primary vaccination against equine influenza, given between 1 and 3 months apart. In addition, a booster injection must be recorded as having been given within each succeeding 6 months, subsequent to the second injection of the primary vaccination. None of these injections must have been given within the preceding 7 days including the day of the competition or of entry into the competition stables.

The above are the minimum requirements for influenza vaccination. Both primary and first and subsequent booster injections should be given according to the manufacturer's instructions which will fall within the stipulation of the FEI ruling.

**SAMPLING FOR PROHIBITED SUBSTANCES (Vet. Regs. Chapter V & VI and Annex IV)**

Regular sampling is carried out in CCI3\*/4\*, CSIs (3\*, 4\*, 5\*), CIOs, World Cup Qualifiers and Finals, Championships and Games, whereas at other CIs sampling is recommended. When testing takes place, the number of horses tested is at the discretion of the Testing Veterinarian/Veterinary Delegate; however, a minimum of three is recommended (Vet. Regs. Art. 1016)

Special guidelines are applicable for events covered by the FEI Medication Control Programme (Groups I & II only).

**MEDICATION CONTROL PROGRAMME (GROUP I & II ONLY)**

The Organising Committees of FEI events within Groups I & II are advised to charge competitors the equivalent of CHF 12.50 per horse per event as a contribution towards the costs of the MCP programme.

**II. VETERINARY ASPECTS "B"**

WHEN RETURNING THE DRAFT SCHEDULE TO THE FEI, PLEASE SUPPLY THE FOLLOWING INFORMATION:

**A) HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES**

Details on compulsory health tests and, where applicable, quarantine period and protocol, etc. PLEASE APPEND SPECIMEN IMPORT LICENCES (FOR LABORATORY HEALTH TESTS) WHICH WILL BE APPLIED TO HORSES ATTENDING THIS EVENT. In case of doubt or problems, please contact the FEI Veterinary Department as soon as possible.

**B) CUSTOMS FORMALITIES**

Details of required customs documents, border crossing points, times of opening and customs agencies.

NFs holding an international event in their country should inform their National Veterinary Authority and their Customs Authority at least four weeks beforehand. They should request every facility to assist the movement of horses accompanied by FEI Passports, and the necessary veterinary certification at frontier crossing points into and out of their countries. (Vet. Regs. Art. 1004.2)

**C) MEDICATION CONTROL LABORATORY**

Details of FEI listed laboratory appointed to carry out analyses on samples collected at this event. (Vet. Regs. Art. 1021 and FEI Bulletin).

**MCP CENTRAL LABORATORY - APPLICABLE ONLY TO GROUPS I & II**

Under the Medication Control Programme (MCP) in **Groups I and II**, all samples collected in accordance with Vet. Regs. Art. 1016 will be analysed by the **Laboratoire des Courses Hippiques (L.C.H), Verrières-le-Buisson**,

**France.** The central MCP Laboratory will be reviewed in June 2009. Please refer to FEI Bulletin for further information. For events other than those listed in Vet. Regs. Art. 1016 or for events other than in Groups I and II, samples may be analysed at an alternative FEI listed laboratory (Vet. Regs. Art. 1021).

### **III. MISCELLANEOUS** (Art. 167, 170, 171)

#### **A) PROTESTS**

All protest to be valid must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

#### **B) GENERAL CLASSIFICATION AT THE END OF THE COMPETITONS**

Full information on all special prizes for example:

Leading rider award  
Best foreign rider  
Best home rider, etc.  
Team awards

#### **C) PRIZE – CLASSIFICATION** (Art. 128, 124, 924)

**Details** outlining the system determining the leading driver etc. must be given and any other details pertaining to prize distribution.

#### **D) DISTRIBUTION OF PRIZES AND INDEMNITIES** (Art. 130)

State when and where the prize money will be distributed. All prizes in kind and prize money must be distributed following the last competition at the latest.

A minimum of 5 prizes (prize money) must be distributed. Twenty-five percent of participants per competition must receive prize money)

#### **E) DOCTOR, VETERINARIAN, FARRIER**

Details pertaining to the above

#### **F) INSURANCES**

Details that are pertaining to the insurance of competitors, horses. etc.  
Responsibility of the OC for any damages, fire, theft. etc.

The following is to be published in verbatim in each schedule:

*All owners and competitors are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.*

**G) EVENT'S ORGANISATION** (Art. 114, 115)

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matters or matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the Secretary General by the Foreign Judge.

**H) ENTRY RIGHT TO SHOWGROUNDS**

Please give full **details** concerning right of entry to show grounds of owners, grooms, riders, other persons.

**I) DEDUCTIONS FROM PRIZE MONEY**

**Full details** of any deductions from prize money must be outlined in the schedule. This includes government taxes, If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

**J) RESULTS** (Art. 114.5)

Results including the amount of prize money awarded (if any) or the value of the prizes in kind must be sent to the FEI **within one week following the event using the standard results form**. The horses' passport, name and nationality of the horses owner must also be included with the results.

<p style="text-align: center;"><b>STABLE SECURITY/STEWARDING AT INTERNATIONAL EVENTS</b></p> <p style="text-align: center;"><b>MINIMUM REQUIREMENTS TO ENSURE IMPLEMENTATION OF</b></p> <p style="text-align: center;"><b>VETERINARY REGULATIONS ART. 1005.2.5</b></p>
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### **1. ACCESS TO STABLE AREA**

For a high level of stable security, the stables must be completely enclosed within a suitably restrictive perimeter (stable area) which will act both as a deterrent to the admission of unauthorised persons and to the exit of horses. The area must be sufficiently large to allow horses to be evacuated from the stables in an emergency but still remain within the confines of the perimeter. However, in some disciplines (see discipline rules), lower levels of stable security are permitted.

Whenever possible the stable area must include only stables; lorries, caravans, etc., should not be permitted within the area unless specifically needed as accommodation for horses and/or grooms.

Access to stables must be limited to those persons indicated in Veterinary Regulations Art. 1005.2.5.2. It is essential that the official issuing authorised access be a responsible person of seniority within the Organising Committee.

### **2. CONTROL OF ACCESS**

A control system must operate at all entrance gates so that there is an efficient and reliable method of identifying those who enter and leave the stable area at any time.

Extra vigilance must be used in establishing the identity of persons and reasons for entering the stables during the night.

### **3. STEWARDING OF STABLE AREA**

At least one stable steward, directly responsible to the Chief Steward, must be present or readily available in the vicinity of the stable area 24 hours a day during the entire duration of the event. He may be assisted by deputies as required. The steward/deputies must regularly patrol the stable area, without establishing any predetermined pattern, to discourage any form of illegal practices or abuses to horses. Any misdemeanours must be reported immediately to the stable steward who must, in turn, report to the Chief Steward.

The duty of the stewards is therefore to safeguard the welfare of the horses and to prevent any form of illegal practices.

#### **4. GROOMS**

It is appreciated that grooms wish to remain with their horses during the night. Only grooms duly registered with the Organising Committee are permitted to do so.

The Person Responsible must ensure that his/her grooms, or any other authorised persons with access to his/her horses, are familiar with the security and stewarding procedures operating at the event attended.

#### **5. MOVEMENT THROUGHOUT EVENT GROUNDS**

Movement of horses between the stables, practice, grazing and main arena must be strictly controlled. An example for a layout for Jumping and Dressage disciplines is attached. It is appreciated that flexibility will be required depending on the requirements of other disciplines.

#### **6. STEWARDING OF PRACTICE ARENA**

The Chief Steward must ensure that all practice arenas are adequately stewarded all the time that they are officially open. He must also ensure that these arenas are subject to random control when they are officially closed.

#### **7. GRAZING AREA**

It is recommended that a grazing area be provided at all outdoor events, and that this be subject to random control. If available, horses must only be grazed or walked in hand within this area.

**The Foreign Judge/TD at events will be specifically asked to check that the relevant requirements are met as reasonably as can be expected, depending on the discipline, and to indicate clearly any shortfalls, following which consideration may be given to altering the category of the event in future.**

## BASIC PRESS FACILITIES

Requirements from the International Alliance of Equestrian Journalists (IAEJ)

Helping the media to provide good coverage for your competition is one of the cheapest forms of publicity available. Stories in newspapers, magazines or on the radio or television will do a lot for your event, for your sponsors and for the overall visibility of equestrian sport in your area. While media requirements at the top levels can be elaborate, attention to some very simple and easy details can do a lot to help the media exposure of even the smallest competition.

- Programmes, starting orders, course plans and results must be available at all times. The media must be given priority in the distribution of final results.
- A small, reserved working area should be available. This can be a small room or a separate space within the secretariat or show office.
- At least one telephone line must be exclusively available for the media and must be accessible for modem. It does not have to be for free, but available for the media. It can be difficult for the media to find a suitable phone for connecting a laptop so this is a very helpful thing to provide.
- One fax must be available. As above, it does not have to be **for free**. Journalists can pay for their phone calls, but it does need to be available.
- Press stand. Some seats should be reserved for the media close to the competitors.
- Press officer. Even in the smallest show, there should be somebody aware that the media might show up and need some help. Within the organizing committee, somebody should be responsible for answering questions from the media if needed (including on the telephone) or to organize a press conference.
- Access to the warm-up areas. It is essential that journalists and photographers have a chance to contact the riders for interviews, photos etc., and this is best done near the warm-up area.
- Parking. At least for the photographers who have to carry heavy equipment, there should be a possibility of getting into reserved parking areas next to the competition venue.
- It would be helpful if accredited press have the opportunity to have some food and drink readily available.

<p style="text-align: center;"><b>THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE</b></p>
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The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

**A full copy of this Code can be obtained from the Fédération Equestre Internationale, Avenue Mon-Repos 24, CH-1005, Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: [www.horsesport.org](http://www.horsesport.org).**



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## SPECIAL GUIDELINES FOR VETERINARY ASPECTS

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The section of the Checklist entitled "Veterinary Aspects" is comprised of four sections as follows:

### 1. Veterinary Aspects "A"

This page **must be published verbatim** in all schedules. It refers to:

- veterinary examinations, inspections and passport controls;
- equine influenza vaccination (note: some events take place, either at venues or in countries which impose more stringent equine influenza vaccination requirements than the FEI. Any deviations from the FEI requirements must be clearly indicated as an addition to the text in Veterinary Aspects "A" which must be published verbatim in the schedules
- sampling for prohibited substances;
- Medication Control Programme.

### 2. Veterinary Aspects "B"

This page **must be fully completed** and **returned to the FEI** with the Draft Schedule.

### 3. Code of Conduct

This page **must be published** in all schedules and it is recommended that it also be published in all programmes of international events.

### 4. Order Form for FEI Approved Sampling Kits

The MCP is effected in Groups I and II, by Testing Teams of veterinarians and technicians and by Laboratories all directly instructed by the FEI.

At international events outside the MCP area or at those which are covered by the MCP but at which sampling is required when the Testing Teams are not present, the Veterinary Commission/Delegate will operate in accordance with Vet. Regs Chapter VI.

To provide for this eventuality, FEI Approved Sampling Kits should be ordered directly on the form provided, from:

Laboratoire des Courses Hippiques  
Dr Yves Bonnaire  
15 rue de Paradis  
91370 Verrières le Buisson  
FRANCE  
Tél. (+33 1) 69 75 28 28  
Telefax (+33 1) 69 75 28 29      (+33 1) 69 75 28 30 (order material)  
Email : yves.bonnaire@libertysurf.fr

**Orders must be received at least two months in advance of the date required.** Any kits ordered, other than by FEI appointed MCP Testing Veterinarians, will be invoiced directly by LAB.

NFs are encouraged to stock an adequate number of sampling kits for use by organisers of international events.

*TO BE USED BY NATIONAL FEDERATIONS AND ORGANISING  
COMMITTEES TO ORDER MEDICAL EQUIPMENT REQUIRED FOR  
MCP*

## **FEI SAMPLING KIT ORDER FORM**

TO: Dr Yves Bonnaire, Directeur  
LABORATOIRE DES COURSES HIPPIQUES (LCH)  
15, rue de Paradis  
F-91370 Verrières le Buisson

FAX: +33 1 69 75 28 30

CC: FEDERATION EQUESTRE INTERNATIONALE  
Dr Frits Sluyter  
Administrator of Medication Control Program  
Avenue Mon-Repos 24  
CH-1005 Lausanne

FAX: +41 21 310 47 60

(Please print or type)

### **ORDER FORM** (National Federation / Organising Committee)

Competition

OC / NF

Contact Name

Contact Address

City

Country

Phone

Fax

Please invoice the following order to NF / OC as above :

### **FEI/LAB KITS**

indicate number required

1 kit per horse to be sampled  
(including syringes, needles, etc...)

Date:

Signature: .....

**Please allow 28 days for delivery**

*FOR INFORMATION PURPOSES*

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**P H O T O G R A P H S**  
***GAMES AND CHAMPIONSHIPS***

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Please remember to provide the FEI with photographs of your event.

Your photos are needed for the publication of the results of the Games/Championships in the FEI Bulletin and the Awards Ceremony to be held during the annual FEI General Assembly.

Criteria for Photographs

- Photos must be taken by an accredited photographer
- Photos of individual winners in each discipline (1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place)
- Photos of team winners in each discipline (1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place)
- Each photo must have a legible caption
- Please address photos to Wiveka Lundh ([w.lundh@horsesport.org](mailto:w.lundh@horsesport.org)), Commercial Department

Thank you for sending us your photos as soon as possible after your event so that they can be published in the corresponding Bulletin.

Yours sincerely,

Michael Stone  
Sports Director